

4350.3 REV-1, Change 2 Required Software Updates

The updates contained in the HUD handbook, 4350.3 REV-1, Change 2 will be added to OneSite for the September release. With these changes, you will be given the ability to track scheduled payments on a security deposit, as well as manage your rent concessions properly in conjunction with your HAP request. All HUD-mandated changes to the modal lease and other letters will be updated as well.

HUDManager 2000 and HUDManager 2000 Plus will also receive updates to remain in compliance. Due to the DOS-based nature of the products, legacy updates will have to be manually installed through a new software update. These updates will be available for download on September 17 and must be installed by September 24 to remain in compliance with HUD.

Change	OneSite	Legacy
Chapter 4-9-C-2c Rejection letters need to be updated with verbiage stating that persons with disabilities have the right to request reasonable accommodations to participate in the informal hearing process.	X	N/A
Chapter 5, Figure 5-5 All OA consent forms have updated wording.	X	X
Chapter 6-5-F-2 Added RHS 515/8 projects must use the HUD modal lease for Subsidized Programs. Also added that the owner must prepare and have approved a lease addendum containing the additional requirements required by RHS.	X	N/A
Chapter 8-6 Termination of Assistance notice needs to be updated with verbiage stating the tenant has a right to request, within 10 calendar days from the date of the notice, a meeting with the owner to discuss the proposed termination of assistance. See Chapter 8-13-B for details.	X	X
Chapter 8-13-B Remaining in the unit on the termination date specified in this notice may result in the owner seeking to enforce the termination in court, at which time the tenant may present a defense	X	X
Chapter 8-13-B Updates to the termination notice to advise that persons with disabilities have the right to request reasonable accommodations to participate in the hearing process.	X	X
Chapter 9-12-B-4 Rent concessions/voucher billing.	X	X

Appendix 4a

Model Lease for Subsidized Programs updates:
 Paragraph 2: Modify lease end dates to be exactly one year and one day from the lease begin date (for example, lease begins May 16, 2005, so the lease end needs to be May 16, 2006).

X X

Appendix 4a

Model Lease for Subsidized Programs updates:
 Paragraph 8: Updated wording to reflect security deposit payment plans.

X X

Appendix 4a

Model Lease for Subsidized Programs Updates:
 Paragraph 20: Updated wording dealing with landlord access.

X X

Appendix 4a

Model Lease for Subsidized Programs Updates:
 Paragraph 23: Updated Termination of Tenancy wording.

X X

Appendix 4b

Model Lease for Section 202/8 or Section 202 PACs Updates: Paragraph 1: Modify lease end dates to be exactly one year and one day from the lease begin date (for example, lease begins May 16, 2005, so the lease end needs to be May 16, 2006).

X X

Appendix 4b

Model Lease for Section 202/8 or Section 202 PACs Updates: Paragraph 25: Modify paragraph references to be "10 or 24."

X

Appendix 4b

Model Lease for Section 202/8 or Section 202 PACs Updates: Paragraph 26: Update spelling of the word "waiver."

X

Appendix 4e

Security deposit payment tracking for reporting on the Model Lease for Subsidized Programs.

X X

Appendix 13

Updated OMB date on the EIR (Form HUD-93014).

X